

Friends of Portlethen Primary
Meeting Minutes held on Friday 13th
October 2017

Present: Wendy Murray – FOPP Chair
Arlene Bonner – FOPP Treasurer
Fiona Brown – FOPP Secretary

Apologies: Sarah Ewen – FOPP Vice Chair
Douglas Bruce - Deputy Head Teacher
Laura Watson – Deputy Head Teacher
Elaine Cowan – Teacher
Inez Simpson - Grandparent

Agreed Minutes of Last Meeting: Minutes were agreed and distributed.
Minutes proposed by Wendy and seconded
by Arlene.

Matters Arising and Review of Recent Events:

Spree Books:

67 Spree Books have been purchased making a profit of £335.00.

KAD Photography – Saturday 16th September 2017

All the orders have been handed in. A total of £74.00 was made in the raffle.

Current Up and Coming Events:-

Christmas Cards:

Orders to the amount of £700.00 have come in to the school so far. Orders are to be into the school by the end of October.

Halloween/Bonfire Disco – Thursday 9th November 2017

Nursery & P1	4.45pm – 5.45pm
P2 – P4	6pm – 7.15pm
P5 – P7	7.30pm – 8.45pm

Water and juice is to be provided for the children.

Wendy suggested not having a tuck shop at this event and giving the children a sweetie bag at the end of the disco to prevent people from being in the Rainbow Room.

Santa Runs – 5th to 7th December 2017 from 5.30pm onwards

Four people will be required to help for each date. Each of the three Primary Schools will receive an equal proportion of the funds raised.

Wendy is going to purchase high visibility jackets, sweeties and new buckets.

Christmas Fayre – Wednesday 13th December 2017 3.30-5.30pm

It has been decided to integrate this event with the school as done in previous years.

The FOPP Stalls are as follows:-

- Chocolate and Bottle Tombola
- Lucky Dip
- Glitter Tattoos
- Tin Cans
- Shopping Bags

There is to be a Crazy Hair day on 17.10.17 where the children can come to school with a chocolate or bottle donation. There will be a prize to the person with the best hair.

Bags To School

Wendy is to arrange a date for the next collection.

Don's Day Out

Nicola Brownie has offered to organise this event. A date will be arranged for next year.

Silent Disco – Thursday 29th March 2018

This event is to incorporate National Autistic week. Wendy suggested including an Easter Tea Party. There are to be games in the Rainbow Room and sweetie bags will be given to the children.

Spring Fayre – Saturday 12th May 2018

Wendy has suggested changing the theme to a family barbecue, which would be held in the afternoon.

Any Other Business:-

16 iPads complete with covers and a storage unit have been purchased at a cost of £5,068.62 and are now at the school.

The coffee mornings to introduce FOPP went very well. Wendy will continue to do this after the October holidays in the hope to enlist more parent helpers.

The suggestion box is with the pupil council to decide what design they would like on it.

**Next Meeting to be held on Friday 17th November 2017 @ 9am
in the School Staffroom**