



Portlethen Parent Partnership

Meeting Minutes

VENUE:	Staff Room, Portlethen Primary School		
TIME:	6.30pm	DATE:	29 March 2017
ATTENDEES:	Ian Bruce (Chair), Terri Taylor (Secretary), Nicola Brownie (Treasurer), Anne Higston and Carol-Anne Arundel Teaching staff: Sandra McKechnie (Head Teacher), Laura Watson (Depute Head), Douglas Bruce (Depute Head), Hannah Polson (Teacher) and Steph Moir (Teacher)		
APOLOGIES:	Debbie Mann (Vice Chair)		

		ACTION	DUE BY
1	Actions carried forward from 30 January 2017: No actions carried forward.		
2	<p>Matters arising:</p> <p><u>Funding available for PPS internal improvements</u></p> <p>NB wished to discuss further how PPS can improve the internals of the school. Hillside is beautifully completed and Fishermoss is in a much newer and better state. It's been noted that there have been at least 3 Facebook comments from Councillor Evison indicating that there is funding available. IB agreed to email Councillor Evison to request her comments.</p> <p><u>Pupil Equity Fund</u></p> <p>Mrs McKechnie advised that the school has been allocated £18,000 from central government which is to be spent with strict criteria that must be met. The funding bids must be submitted by 20 April with the plan being a new reading scheme. PPS have a storyline approach and the funding will benefit this as our current books are up to 30 years old. Also for enhancement for mental maths and quiet areas that are available for children with additional needs.</p> <p><u>Enhanced Provision</u></p> <p>Installation of a disable toilet which will impact the gym hall etc.</p> <p>All needs within the school are being addressed with staged</p>	IB	April 17



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		ACTION	DUE BY
	<p>intervention. Most needs are met through normal lessons and teaching for majority of children. Our support for learning teachers will work with groups of children across the range e.g. boost groups where children may be need some extra assistance but aren't struggling. There are also additional teacher inventions including psychologist and for others it's multi agency which can include speech, language, ASPECTS, sensory support etc. The school is working on what makes us different with the ASL team and what the children need. A number of different activities, processes and protocols were identified. Some were simple ideas such as music booths where a child may need quiet team and they can go to the booths and listen to soothing music or children design their own stone bug and the children have the ability to take themselves for a 'time out'. Bigger interventions include a cooking group which will be at a fixed time and will be available for everyone, also a gardening group and drama intervention.</p> <p>High achievers – there is a maths challenge group and a literacy challenge groups that receive additional support. There isn't as much of this, but every time there is a standardised assessment this allows the school to capture and develop.</p> <p>Children get 'mild, spicy, hot' choices where the child chooses the challenge, if the teacher thinks it's too easy for them then they challenge and change it.</p> <p>Learning Pathway Plus is a system that allows the school to buy in providers and their services, it must be shown that all other avenues have been exhausted. Even if this is identified for one child, several can benefit from the extra services. This will also assist with upskilling staff members.</p> <p>It was suggested that a communication be sent to parents with an explanation of what is in place. Mrs McKechnie advised that there are leaflets prepared and that she hopes to ask providers to come in for an evening for demonstration. It's anticipated that this will happen in Term 1 of the new school year.</p> <p>Discussed and agreed that when the agenda items change that there will be a topic each month on driving the school performance.</p>		



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<p>3</p>	<p><u>Headteacher Update</u></p> <p>Mrs McKechnie updated on the following:</p> <ul style="list-style-type: none"> - Kay Muir, Michelle Forbes from PEYS and Debbie McDermott at Portlethen Nursery have all moved to Hillside School, otherwise the nursery and school is fully staffed. - Work is complete on the new Vision, Aims and Values, the children’s message was shown to the PP and ideas discussed on the launch. - Positive feedback received from Science Week. - Open Mental Maths session on Friday morning for parents to show how the maths is delivered. Discussed how parents who can’t attend during school hours can receive the same message. The group contemplated the Go Live option or uploading of recorded sessions. - The soil from the MUGA excavation will be removed this week. - Hillside School will have their final day at PPS tomorrow. - Concern raised over parental engagement with PPP and further engagement with the school. Agreed that minutes would be sent via GroupCall as well as being on the website, that IB would attend the P1 familiarisation meeting, the PP promotional letter would be sent via GroupCall to all parents and P7 flyer hand out in the playground at morning drop off and afternoon pick up. 	<p>PPS Office P7</p>	<p>April 2017</p>
<p>4</p>	<p><u>Pupil Council</u></p> <p>The PC is working with the Rights Respecting Group and will be linked to the UNCRC. The Golden Time name will change and won’t follow the same pattern. The children will set their own standards of behaviour and the approach will be restorative.</p>		
<p>5</p>	<p><u>Project Update</u></p> <p><u>Playground Improvements</u></p> <p>Met with Playdale and now have a plan for the rear of the school.</p> <p>Noted that raised gardening beds are going to go in beside the</p>		



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	<p>MUGA.</p> <p>Movie night at the Academy at the end of April.</p> <p>Chocolate Fountain table at the Spring Fayre.</p> <p>Having a slip n slide day in June in place of the Messy Play day.</p> <p><u>Fundraising / Grant Updates</u></p> <p>There is approximately £11,000 raised for the rear of the school. We will apply for Awards for All Grant that, if successful, will provide us with £10,000. Hopefully with further funds raised this will total £25,000.</p>		
6	<p><u>Treasurers Update</u></p> <p>No PPP update was available.</p>		
7	<p><u>AOB</u></p> <p>NB advised about a company which offers technology that projects images and smells e.g. woodland, busy road, space. The whole room is projected into. Suggested as an option for implementation. NB to advise SM of costs and contact details.</p> <p>There has been a considerable amount of vandalism within the school, eg. Smashing of bird feeders, toppling of bins, climbing on the roof, smashing of the bike shelter etc. It was suggested that there is a combined message with the Academy to reinforce the message. Police have also been involved.</p> <p>Meeting concluded at 8.30pm.</p> <p>Next meeting will be on Monday 24 April at 6.30pm in the Staff Room.</p>	NB	April 2017